

Universal wording updates to improve clarity and intent were made to all FIG text for this form on 09/11/2009.

Section Name	Field Name	Field and/or Section Description
TITLE ACORD 76 (9/93)	Binder Log	<p>The title of the form. ACORD 76, Binder Log, is used to record and control the disposition of binders.</p> <p>The Binder Log is extremely beneficial to Producers for recording and controlling the disposition of binders. A numerical assignment and consecutive listing aids in keeping track of the expiration of all binders issued. It further confirms that coverage was bound on a specific date and the binder was not prepared after a loss. The other information listed in the log enhances timely handling.</p> <p>At regular intervals, a designated person should follow up on each binder to complete the "Disposition" column.</p>
BINDER LOG	Binder #	<p>Enter identifier: The number assigned to uniquely identify the binder. As used here, enter the assigned numbers in consecutive order. If a binder is spoiled, enter the number and so note.</p>
BINDER LOG	Insured	<p>Enter text: The named insured(s) as it/they will appear on the policy declarations page. As used here, if there is more than one insured, give the name of the first named insured only.</p>
BINDER LOG	Type	<p>Enter code: The abbreviation of the type of binder issued (i.e., GL may refer to General Liability, CP to Commercial Property, A to Automobile, etc.).</p>
BINDER LOG	Initiated By	<p>Initial here: The initials of the person who issued or is responsible for the binder.</p>
BINDER LOG	Company	<p>Enter text: Name of the binding company. Do not use the group or trade name when the binder is issued by a member company.</p>
BINDER LOG	Effective Date	<p>Enter date: The date on which the terms and conditions of the binder commenced. This date normally coincides with the effective date of the policy or of an endorsement to the policy.</p>
BINDER LOG	Expiration Date	<p>Enter date: The date on which the terms and conditions of the policy will or have expired. Certain state laws limit the terms of a binder, so this date may not coincide with the policy expiration date.</p>
BINDER LOG	Suspense Date	<p>Enter date: The date the binder will be reviewed using the procedures established. A procedure for reviewing binder status prior to the expiration date should be established in each agency. The time period established for review prior to expiration will vary according to agency size and operation.</p>

Section Name	Field Name	Field and/or Section Description
BINDER LOG	Disposition	<p>Enter text: The disposition of the binder (e.g., Replaced by a policy - enter the policy number. Binder extended by a new binder - indicate the new binder number. Binder charge is made - Binder expired - enter charge. Binder cancelled - show cancellation date and charge. Binder dropped without coverage).</p> <p>* Most states require that a premium charge be made when a company has been exposed to a loss under a binder. If a binder is cancelled back to the effective date, it is advisable to make sure the company and insured are notified that no coverage was provided.</p> <p>* Most states require that binders be retained for a specified number of years. Be sure to check the appropriate state insurance code to determine the required holding period.</p>
BINDER LOG	Binder #	Enter identifier: The number assigned to uniquely identify the binder. As used here, enter the assigned numbers in consecutive order. If a binder is spoiled, enter the number and so note.
BINDER LOG	Insured	Enter text: The named insured(s) as it/they will appear on the policy declarations page. As used here, if there is more than one insured, give the name of the first named insured only.
BINDER LOG	Type	Enter code: The abbreviation of the type of binder issued (i.e., GL may refer to General Liability, CP to Commercial Property, A to Automobile, etc.).
BINDER LOG	Initiated By	Initial here: The initials of the person who issued or is responsible for the binder.
BINDER LOG	Company	Enter text: Name of the binding company. Do not use the group or trade name when the binder is issued by a member company.
BINDER LOG	Effective Date	Enter date: The date on which the terms and conditions of the binder commenced. This date normally coincides with the effective date of the policy or of an endorsement to the policy.
BINDER LOG	Expiration Date	Enter date: The date on which the terms and conditions of the policy will or have expired. Certain state laws limit the terms of a binder, so this date may not coincide with the policy expiration date.
BINDER LOG	Suspense Date	Enter date: The date the binder will be reviewed using the procedures established. A procedure for reviewing binder status prior to the expiration date should be established in each agency. The time period established for review prior to expiration will vary according to agency size and operation.

Section Name	Field Name	Field and/or Section Description
BINDER LOG	Disposition	<p>Enter text: The disposition of the binder (e.g., Replaced by a policy - enter the policy number. Binder extended by a new binder - indicate the new binder number. Binder charge is made - Binder expired - enter charge. Binder cancelled - show cancellation date and charge. Binder dropped without coverage).</p> <p>* Most states require that a premium charge be made when a company has been exposed to a loss under a binder. If a binder is cancelled back to the effective date, it is advisable to make sure the company and insured are notified that no coverage was provided.</p> <p>* Most states require that binders be retained for a specified number of years. Be sure to check the appropriate state insurance code to determine the required holding period.</p>
BINDER LOG	Binder #	Enter identifier: The number assigned to uniquely identify the binder. As used here, enter the assigned numbers in consecutive order. If a binder is spoiled, enter the number and so note.
BINDER LOG	Insured	Enter text: The named insured(s) as it/they will appear on the policy declarations page. As used here, if there is more than one insured, give the name of the first named insured only.
BINDER LOG	Type	Enter code: The abbreviation of the type of binder issued (i.e., GL may refer to General Liability, CP to Commercial Property, A to Automobile, etc.).
BINDER LOG	Initiated By	Initial here: The initials of the person who issued or is responsible for the binder.
BINDER LOG	Company	Enter text: Name of the binding company. Do not use the group or trade name when the binder is issued by a member company.
BINDER LOG	Effective Date	Enter date: The date on which the terms and conditions of the binder commenced. This date normally coincides with the effective date of the policy or of an endorsement to the policy.
BINDER LOG	Expiration Date	Enter date: The date on which the terms and conditions of the policy will or have expired. Certain state laws limit the terms of a binder, so this date may not coincide with the policy expiration date.
BINDER LOG	Suspense Date	Enter date: The date the binder will be reviewed using the procedures established. A procedure for reviewing binder status prior to the expiration date should be established in each agency. The time period established for review prior to expiration will vary according to agency size and operation.

Section Name	Field Name	Field and/or Section Description
BINDER LOG	Disposition	<p>Enter text: The disposition of the binder (e.g., Replaced by a policy - enter the policy number. Binder extended by a new binder - indicate the new binder number. Binder charge is made - Binder expired - enter charge. Binder cancelled - show cancellation date and charge. Binder dropped without coverage).</p> <p>* Most states require that a premium charge be made when a company has been exposed to a loss under a binder. If a binder is cancelled back to the effective date, it is advisable to make sure the company and insured are notified that no coverage was provided.</p> <p>* Most states require that binders be retained for a specified number of years. Be sure to check the appropriate state insurance code to determine the required holding period.</p>
BINDER LOG	Binder #	Enter identifier: The number assigned to uniquely identify the binder. As used here, enter the assigned numbers in consecutive order. If a binder is spoiled, enter the number and so note.
BINDER LOG	Insured	Enter text: The named insured(s) as it/they will appear on the policy declarations page. As used here, if there is more than one insured, give the name of the first named insured only.
BINDER LOG	Type	Enter code: The abbreviation of the type of binder issued (i.e., GL may refer to General Liability, CP to Commercial Property, A to Automobile, etc.).
BINDER LOG	Initiated By	Initial here: The initials of the person who issued or is responsible for the binder.
BINDER LOG	Company	Enter text: Name of the binding company. Do not use the group or trade name when the binder is issued by a member company.
BINDER LOG	Effective Date	Enter date: The date on which the terms and conditions of the binder commenced. This date normally coincides with the effective date of the policy or of an endorsement to the policy.
BINDER LOG	Expiration Date	Enter date: The date on which the terms and conditions of the policy will or have expired. Certain state laws limit the terms of a binder, so this date may not coincide with the policy expiration date.
BINDER LOG	Suspense Date	Enter date: The date the binder will be reviewed using the procedures established. A procedure for reviewing binder status prior to the expiration date should be established in each agency. The time period established for review prior to expiration will vary according to agency size and operation.

Section Name	Field Name	Field and/or Section Description
BINDER LOG	Disposition	<p>Enter text: The disposition of the binder (e.g., Replaced by a policy - enter the policy number. Binder extended by a new binder - indicate the new binder number. Binder charge is made - Binder expired - enter charge. Binder cancelled - show cancellation date and charge. Binder dropped without coverage).</p> <p>* Most states require that a premium charge be made when a company has been exposed to a loss under a binder. If a binder is cancelled back to the effective date, it is advisable to make sure the company and insured are notified that no coverage was provided.</p> <p>* Most states require that binders be retained for a specified number of years. Be sure to check the appropriate state insurance code to determine the required holding period.</p>
BINDER LOG	Binder #	Enter identifier: The number assigned to uniquely identify the binder. As used here, enter the assigned numbers in consecutive order. If a binder is spoiled, enter the number and so note.
BINDER LOG	Insured	Enter text: The named insured(s) as it/they will appear on the policy declarations page. As used here, if there is more than one insured, give the name of the first named insured only.
BINDER LOG	Type	Enter code: The abbreviation of the type of binder issued (i.e., GL may refer to General Liability, CP to Commercial Property, A to Automobile, etc.).
BINDER LOG	Initiated By	Initial here: The initials of the person who issued or is responsible for the binder.
BINDER LOG	Company	Enter text: Name of the binding company. Do not use the group or trade name when the binder is issued by a member company.
BINDER LOG	Effective Date	Enter date: The date on which the terms and conditions of the binder commenced. This date normally coincides with the effective date of the policy or of an endorsement to the policy.
BINDER LOG	Expiration Date	Enter date: The date on which the terms and conditions of the policy will or have expired. Certain state laws limit the terms of a binder, so this date may not coincide with the policy expiration date.
BINDER LOG	Suspense Date	Enter date: The date the binder will be reviewed using the procedures established. A procedure for reviewing binder status prior to the expiration date should be established in each agency. The time period established for review prior to expiration will vary according to agency size and operation.

Section Name	Field Name	Field and/or Section Description
BINDER LOG	Disposition	<p>Enter text: The disposition of the binder (e.g., Replaced by a policy - enter the policy number. Binder extended by a new binder - indicate the new binder number. Binder charge is made - Binder expired - enter charge. Binder cancelled - show cancellation date and charge. Binder dropped without coverage).</p> <p>* Most states require that a premium charge be made when a company has been exposed to a loss under a binder. If a binder is cancelled back to the effective date, it is advisable to make sure the company and insured are notified that no coverage was provided.</p> <p>* Most states require that binders be retained for a specified number of years. Be sure to check the appropriate state insurance code to determine the required holding period.</p>
BINDER LOG	Binder #	Enter identifier: The number assigned to uniquely identify the binder. As used here, enter the assigned numbers in consecutive order. If a binder is spoiled, enter the number and so note.
BINDER LOG	Insured	Enter text: The named insured(s) as it/they will appear on the policy declarations page. As used here, if there is more than one insured, give the name of the first named insured only.
BINDER LOG	Type	Enter code: The abbreviation of the type of binder issued (i.e., GL may refer to General Liability, CP to Commercial Property, A to Automobile, etc.).
BINDER LOG	Initiated By	Initial here: The initials of the person who issued or is responsible for the binder.
BINDER LOG	Company	Enter text: Name of the binding company. Do not use the group or trade name when the binder is issued by a member company.
BINDER LOG	Effective Date	Enter date: The date on which the terms and conditions of the binder commenced. This date normally coincides with the effective date of the policy or of an endorsement to the policy.
BINDER LOG	Expiration Date	Enter date: The date on which the terms and conditions of the policy will or have expired. Certain state laws limit the terms of a binder, so this date may not coincide with the policy expiration date.
BINDER LOG	Suspense Date	Enter date: The date the binder will be reviewed using the procedures established. A procedure for reviewing binder status prior to the expiration date should be established in each agency. The time period established for review prior to expiration will vary according to agency size and operation.

Section Name	Field Name	Field and/or Section Description
BINDER LOG	Disposition	<p>Enter text: The disposition of the binder (e.g., Replaced by a policy - enter the policy number. Binder extended by a new binder - indicate the new binder number. Binder charge is made - Binder expired - enter charge. Binder cancelled - show cancellation date and charge. Binder dropped without coverage).</p> <p>* Most states require that a premium charge be made when a company has been exposed to a loss under a binder. If a binder is cancelled back to the effective date, it is advisable to make sure the company and insured are notified that no coverage was provided.</p> <p>* Most states require that binders be retained for a specified number of years. Be sure to check the appropriate state insurance code to determine the required holding period.</p>
BINDER LOG	Binder #	Enter identifier: The number assigned to uniquely identify the binder. As used here, enter the assigned numbers in consecutive order. If a binder is spoiled, enter the number and so note.
BINDER LOG	Insured	Enter text: The named insured(s) as it/they will appear on the policy declarations page. As used here, if there is more than one insured, give the name of the first named insured only.
BINDER LOG	Type	Enter code: The abbreviation of the type of binder issued (i.e., GL may refer to General Liability, CP to Commercial Property, A to Automobile, etc.).
BINDER LOG	Initiated By	Initial here: The initials of the person who issued or is responsible for the binder.
BINDER LOG	Company	Enter text: Name of the binding company. Do not use the group or trade name when the binder is issued by a member company.
BINDER LOG	Effective Date	Enter date: The date on which the terms and conditions of the binder commenced. This date normally coincides with the effective date of the policy or of an endorsement to the policy.
BINDER LOG	Expiration Date	Enter date: The date on which the terms and conditions of the policy will or have expired. Certain state laws limit the terms of a binder, so this date may not coincide with the policy expiration date.
BINDER LOG	Suspense Date	Enter date: The date the binder will be reviewed using the procedures established. A procedure for reviewing binder status prior to the expiration date should be established in each agency. The time period established for review prior to expiration will vary according to agency size and operation.

Section Name	Field Name	Field and/or Section Description
BINDER LOG	Disposition	<p>Enter text: The disposition of the binder (e.g., Replaced by a policy - enter the policy number. Binder extended by a new binder - indicate the new binder number. Binder charge is made - Binder expired - enter charge. Binder cancelled - show cancellation date and charge. Binder dropped without coverage).</p> <p>* Most states require that a premium charge be made when a company has been exposed to a loss under a binder. If a binder is cancelled back to the effective date, it is advisable to make sure the company and insured are notified that no coverage was provided.</p> <p>* Most states require that binders be retained for a specified number of years. Be sure to check the appropriate state insurance code to determine the required holding period.</p>
BINDER LOG	Binder #	Enter identifier: The number assigned to uniquely identify the binder. As used here, enter the assigned numbers in consecutive order. If a binder is spoiled, enter the number and so note.
BINDER LOG	Insured	Enter text: The named insured(s) as it/they will appear on the policy declarations page. As used here, if there is more than one insured, give the name of the first named insured only.
BINDER LOG	Type	Enter code: The abbreviation of the type of binder issued (i.e., GL may refer to General Liability, CP to Commercial Property, A to Automobile, etc.).
BINDER LOG	Initiated By	Initial here: The initials of the person who issued or is responsible for the binder.
BINDER LOG	Company	Enter text: Name of the binding company. Do not use the group or trade name when the binder is issued by a member company.
BINDER LOG	Effective Date	Enter date: The date on which the terms and conditions of the binder commenced. This date normally coincides with the effective date of the policy or of an endorsement to the policy.
BINDER LOG	Expiration Date	Enter date: The date on which the terms and conditions of the policy will or have expired. Certain state laws limit the terms of a binder, so this date may not coincide with the policy expiration date.
BINDER LOG	Suspense Date	Enter date: The date the binder will be reviewed using the procedures established. A procedure for reviewing binder status prior to the expiration date should be established in each agency. The time period established for review prior to expiration will vary according to agency size and operation.

Section Name	Field Name	Field and/or Section Description
BINDER LOG	Disposition	<p>Enter text: The disposition of the binder (e.g., Replaced by a policy - enter the policy number. Binder extended by a new binder - indicate the new binder number. Binder charge is made - Binder expired - enter charge. Binder cancelled - show cancellation date and charge. Binder dropped without coverage).</p> <p>* Most states require that a premium charge be made when a company has been exposed to a loss under a binder. If a binder is cancelled back to the effective date, it is advisable to make sure the company and insured are notified that no coverage was provided.</p> <p>* Most states require that binders be retained for a specified number of years. Be sure to check the appropriate state insurance code to determine the required holding period.</p>
BINDER LOG	Binder #	Enter identifier: The number assigned to uniquely identify the binder. As used here, enter the assigned numbers in consecutive order. If a binder is spoiled, enter the number and so note.
BINDER LOG	Insured	Enter text: The named insured(s) as it/they will appear on the policy declarations page. As used here, if there is more than one insured, give the name of the first named insured only.
BINDER LOG	Type	Enter code: The abbreviation of the type of binder issued (i.e., GL may refer to General Liability, CP to Commercial Property, A to Automobile, etc.).
BINDER LOG	Initiated By	Initial here: The initials of the person who issued or is responsible for the binder.
BINDER LOG	Company	Enter text: Name of the binding company. Do not use the group or trade name when the binder is issued by a member company.
BINDER LOG	Effective Date	Enter date: The date on which the terms and conditions of the binder commenced. This date normally coincides with the effective date of the policy or of an endorsement to the policy.
BINDER LOG	Expiration Date	Enter date: The date on which the terms and conditions of the policy will or have expired. Certain state laws limit the terms of a binder, so this date may not coincide with the policy expiration date.
BINDER LOG	Suspense Date	Enter date: The date the binder will be reviewed using the procedures established. A procedure for reviewing binder status prior to the expiration date should be established in each agency. The time period established for review prior to expiration will vary according to agency size and operation.

Section Name	Field Name	Field and/or Section Description
BINDER LOG	Disposition	<p>Enter text: The disposition of the binder (e.g., Replaced by a policy - enter the policy number. Binder extended by a new binder - indicate the new binder number. Binder charge is made - Binder expired - enter charge. Binder cancelled - show cancellation date and charge. Binder dropped without coverage).</p> <p>* Most states require that a premium charge be made when a company has been exposed to a loss under a binder. If a binder is cancelled back to the effective date, it is advisable to make sure the company and insured are notified that no coverage was provided.</p> <p>* Most states require that binders be retained for a specified number of years. Be sure to check the appropriate state insurance code to determine the required holding period.</p>
BINDER LOG	Binder #	Enter identifier: The number assigned to uniquely identify the binder. As used here, enter the assigned numbers in consecutive order. If a binder is spoiled, enter the number and so note.
BINDER LOG	Insured	Enter text: The named insured(s) as it/they will appear on the policy declarations page. As used here, if there is more than one insured, give the name of the first named insured only.
BINDER LOG	Type	Enter code: The abbreviation of the type of binder issued (i.e., GL may refer to General Liability, CP to Commercial Property, A to Automobile, etc.).
BINDER LOG	Initiated By	Initial here: The initials of the person who issued or is responsible for the binder.
BINDER LOG	Company	Enter text: Name of the binding company. Do not use the group or trade name when the binder is issued by a member company.
BINDER LOG	Effective Date	Enter date: The date on which the terms and conditions of the binder commenced. This date normally coincides with the effective date of the policy or of an endorsement to the policy.
BINDER LOG	Expiration Date	Enter date: The date on which the terms and conditions of the policy will or have expired. Certain state laws limit the terms of a binder, so this date may not coincide with the policy expiration date.
BINDER LOG	Suspense Date	Enter date: The date the binder will be reviewed using the procedures established. A procedure for reviewing binder status prior to the expiration date should be established in each agency. The time period established for review prior to expiration will vary according to agency size and operation.

Section Name	Field Name	Field and/or Section Description
BINDER LOG	Disposition	<p>Enter text: The disposition of the binder (e.g., Replaced by a policy - enter the policy number. Binder extended by a new binder - indicate the new binder number. Binder charge is made - Binder expired - enter charge. Binder cancelled - show cancellation date and charge. Binder dropped without coverage).</p> <p>* Most states require that a premium charge be made when a company has been exposed to a loss under a binder. If a binder is cancelled back to the effective date, it is advisable to make sure the company and insured are notified that no coverage was provided.</p> <p>* Most states require that binders be retained for a specified number of years. Be sure to check the appropriate state insurance code to determine the required holding period.</p>
BINDER LOG	Binder #	Enter identifier: The number assigned to uniquely identify the binder. As used here, enter the assigned numbers in consecutive order. If a binder is spoiled, enter the number and so note.
BINDER LOG	Insured	Enter text: The named insured(s) as it/they will appear on the policy declarations page. As used here, if there is more than one insured, give the name of the first named insured only.
BINDER LOG	Type	Enter code: The abbreviation of the type of binder issued (i.e., GL may refer to General Liability, CP to Commercial Property, A to Automobile, etc.).
BINDER LOG	Initiated By	Initial here: The initials of the person who issued or is responsible for the binder.
BINDER LOG	Company	Enter text: Name of the binding company. Do not use the group or trade name when the binder is issued by a member company.
BINDER LOG	Effective Date	Enter date: The date on which the terms and conditions of the binder commenced. This date normally coincides with the effective date of the policy or of an endorsement to the policy.
BINDER LOG	Expiration Date	Enter date: The date on which the terms and conditions of the policy will or have expired. Certain state laws limit the terms of a binder, so this date may not coincide with the policy expiration date.
BINDER LOG	Suspense Date	Enter date: The date the binder will be reviewed using the procedures established. A procedure for reviewing binder status prior to the expiration date should be established in each agency. The time period established for review prior to expiration will vary according to agency size and operation.

Section Name	Field Name	Field and/or Section Description
BINDER LOG	Disposition	<p>Enter text: The disposition of the binder (e.g., Replaced by a policy - enter the policy number. Binder extended by a new binder - indicate the new binder number. Binder charge is made - Binder expired - enter charge. Binder cancelled - show cancellation date and charge. Binder dropped without coverage).</p> <p>* Most states require that a premium charge be made when a company has been exposed to a loss under a binder. If a binder is cancelled back to the effective date, it is advisable to make sure the company and insured are notified that no coverage was provided.</p> <p>* Most states require that binders be retained for a specified number of years. Be sure to check the appropriate state insurance code to determine the required holding period.</p>
BINDER LOG	Binder #	Enter identifier: The number assigned to uniquely identify the binder. As used here, enter the assigned numbers in consecutive order. If a binder is spoiled, enter the number and so note.
BINDER LOG	Insured	Enter text: The named insured(s) as it/they will appear on the policy declarations page. As used here, if there is more than one insured, give the name of the first named insured only.
BINDER LOG	Type	Enter code: The abbreviation of the type of binder issued (i.e., GL may refer to General Liability, CP to Commercial Property, A to Automobile, etc.).
BINDER LOG	Initiated By	Initial here: The initials of the person who issued or is responsible for the binder.
BINDER LOG	Company	Enter text: Name of the binding company. Do not use the group or trade name when the binder is issued by a member company.
BINDER LOG	Effective Date	Enter date: The date on which the terms and conditions of the binder commenced. This date normally coincides with the effective date of the policy or of an endorsement to the policy.
BINDER LOG	Expiration Date	Enter date: The date on which the terms and conditions of the policy will or have expired. Certain state laws limit the terms of a binder, so this date may not coincide with the policy expiration date.
BINDER LOG	Suspense Date	Enter date: The date the binder will be reviewed using the procedures established. A procedure for reviewing binder status prior to the expiration date should be established in each agency. The time period established for review prior to expiration will vary according to agency size and operation.

Section Name	Field Name	Field and/or Section Description
BINDER LOG	Disposition	<p>Enter text: The disposition of the binder (e.g., Replaced by a policy - enter the policy number. Binder extended by a new binder - indicate the new binder number. Binder charge is made - Binder expired - enter charge. Binder cancelled - show cancellation date and charge. Binder dropped without coverage).</p> <p>* Most states require that a premium charge be made when a company has been exposed to a loss under a binder. If a binder is cancelled back to the effective date, it is advisable to make sure the company and insured are notified that no coverage was provided.</p> <p>* Most states require that binders be retained for a specified number of years. Be sure to check the appropriate state insurance code to determine the required holding period.</p>
BINDER LOG	Binder #	Enter identifier: The number assigned to uniquely identify the binder. As used here, enter the assigned numbers in consecutive order. If a binder is spoiled, enter the number and so note.
BINDER LOG	Insured	Enter text: The named insured(s) as it/they will appear on the policy declarations page. As used here, if there is more than one insured, give the name of the first named insured only.
BINDER LOG	Type	Enter code: The abbreviation of the type of binder issued (i.e., GL may refer to General Liability, CP to Commercial Property, A to Automobile, etc.).
BINDER LOG	Initiated By	Initial here: The initials of the person who issued or is responsible for the binder.
BINDER LOG	Company	Enter text: Name of the binding company. Do not use the group or trade name when the binder is issued by a member company.
BINDER LOG	Effective Date	Enter date: The date on which the terms and conditions of the binder commenced. This date normally coincides with the effective date of the policy or of an endorsement to the policy.
BINDER LOG	Expiration Date	Enter date: The date on which the terms and conditions of the policy will or have expired. Certain state laws limit the terms of a binder, so this date may not coincide with the policy expiration date.
BINDER LOG	Suspense Date	Enter date: The date the binder will be reviewed using the procedures established. A procedure for reviewing binder status prior to the expiration date should be established in each agency. The time period established for review prior to expiration will vary according to agency size and operation.

Section Name	Field Name	Field and/or Section Description
BINDER LOG	Disposition	<p>Enter text: The disposition of the binder (e.g., Replaced by a policy - enter the policy number. Binder extended by a new binder - indicate the new binder number. Binder charge is made - Binder expired - enter charge. Binder cancelled - show cancellation date and charge. Binder dropped without coverage).</p> <p>* Most states require that a premium charge be made when a company has been exposed to a loss under a binder. If a binder is cancelled back to the effective date, it is advisable to make sure the company and insured are notified that no coverage was provided.</p> <p>* Most states require that binders be retained for a specified number of years. Be sure to check the appropriate state insurance code to determine the required holding period.</p>
BINDER LOG	Binder #	Enter identifier: The number assigned to uniquely identify the binder. As used here, enter the assigned numbers in consecutive order. If a binder is spoiled, enter the number and so note.
BINDER LOG	Insured	Enter text: The named insured(s) as it/they will appear on the policy declarations page. As used here, if there is more than one insured, give the name of the first named insured only.
BINDER LOG	Type	Enter code: The abbreviation of the type of binder issued (i.e., GL may refer to General Liability, CP to Commercial Property, A to Automobile, etc.).
BINDER LOG	Initiated By	Initial here: The initials of the person who issued or is responsible for the binder.
BINDER LOG	Company	Enter text: Name of the binding company. Do not use the group or trade name when the binder is issued by a member company.
BINDER LOG	Effective Date	Enter date: The date on which the terms and conditions of the binder commenced. This date normally coincides with the effective date of the policy or of an endorsement to the policy.
BINDER LOG	Expiration Date	Enter date: The date on which the terms and conditions of the policy will or have expired. Certain state laws limit the terms of a binder, so this date may not coincide with the policy expiration date.
BINDER LOG	Suspense Date	Enter date: The date the binder will be reviewed using the procedures established. A procedure for reviewing binder status prior to the expiration date should be established in each agency. The time period established for review prior to expiration will vary according to agency size and operation.

Section Name	Field Name	Field and/or Section Description
BINDER LOG	Disposition	<p>Enter text: The disposition of the binder (e.g., Replaced by a policy - enter the policy number. Binder extended by a new binder - indicate the new binder number. Binder charge is made - Binder expired - enter charge. Binder cancelled - show cancellation date and charge. Binder dropped without coverage).</p> <p>* Most states require that a premium charge be made when a company has been exposed to a loss under a binder. If a binder is cancelled back to the effective date, it is advisable to make sure the company and insured are notified that no coverage was provided.</p> <p>* Most states require that binders be retained for a specified number of years. Be sure to check the appropriate state insurance code to determine the required holding period.</p>
BINDER LOG	Binder #	Enter identifier: The number assigned to uniquely identify the binder. As used here, enter the assigned numbers in consecutive order. If a binder is spoiled, enter the number and so note.
BINDER LOG	Insured	Enter text: The named insured(s) as it/they will appear on the policy declarations page. As used here, if there is more than one insured, give the name of the first named insured only.
BINDER LOG	Type	Enter code: The abbreviation of the type of binder issued (i.e., GL may refer to General Liability, CP to Commercial Property, A to Automobile, etc.).
BINDER LOG	Initiated By	Initial here: The initials of the person who issued or is responsible for the binder.
BINDER LOG	Company	Enter text: Name of the binding company. Do not use the group or trade name when the binder is issued by a member company.
BINDER LOG	Effective Date	Enter date: The date on which the terms and conditions of the binder commenced. This date normally coincides with the effective date of the policy or of an endorsement to the policy.
BINDER LOG	Expiration Date	Enter date: The date on which the terms and conditions of the policy will or have expired. Certain state laws limit the terms of a binder, so this date may not coincide with the policy expiration date.
BINDER LOG	Suspense Date	Enter date: The date the binder will be reviewed using the procedures established. A procedure for reviewing binder status prior to the expiration date should be established in each agency. The time period established for review prior to expiration will vary according to agency size and operation.

Section Name	Field Name	Field and/or Section Description
BINDER LOG	Disposition	<p>Enter text: The disposition of the binder (e.g., Replaced by a policy - enter the policy number. Binder extended by a new binder - indicate the new binder number. Binder charge is made - Binder expired - enter charge. Binder cancelled - show cancellation date and charge. Binder dropped without coverage).</p> <p>* Most states require that a premium charge be made when a company has been exposed to a loss under a binder. If a binder is cancelled back to the effective date, it is advisable to make sure the company and insured are notified that no coverage was provided.</p> <p>* Most states require that binders be retained for a specified number of years. Be sure to check the appropriate state insurance code to determine the required holding period.</p>
BINDER LOG	Binder #	Enter identifier: The number assigned to uniquely identify the binder. As used here, enter the assigned numbers in consecutive order. If a binder is spoiled, enter the number and so note.
BINDER LOG	Insured	Enter text: The named insured(s) as it/they will appear on the policy declarations page. As used here, if there is more than one insured, give the name of the first named insured only.
BINDER LOG	Type	Enter code: The abbreviation of the type of binder issued (i.e., GL may refer to General Liability, CP to Commercial Property, A to Automobile, etc.).
BINDER LOG	Initiated By	Initial here: The initials of the person who issued or is responsible for the binder.
BINDER LOG	Company	Enter text: Name of the binding company. Do not use the group or trade name when the binder is issued by a member company.
BINDER LOG	Effective Date	Enter date: The date on which the terms and conditions of the binder commenced. This date normally coincides with the effective date of the policy or of an endorsement to the policy.
BINDER LOG	Expiration Date	Enter date: The date on which the terms and conditions of the policy will or have expired. Certain state laws limit the terms of a binder, so this date may not coincide with the policy expiration date.
BINDER LOG	Suspense Date	Enter date: The date the binder will be reviewed using the procedures established. A procedure for reviewing binder status prior to the expiration date should be established in each agency. The time period established for review prior to expiration will vary according to agency size and operation.

Section Name	Field Name	Field and/or Section Description
BINDER LOG	Disposition	<p>Enter text: The disposition of the binder (e.g., Replaced by a policy - enter the policy number. Binder extended by a new binder - indicate the new binder number. Binder charge is made - Binder expired - enter charge. Binder cancelled - show cancellation date and charge. Binder dropped without coverage).</p> <p>* Most states require that a premium charge be made when a company has been exposed to a loss under a binder. If a binder is cancelled back to the effective date, it is advisable to make sure the company and insured are notified that no coverage was provided.</p> <p>* Most states require that binders be retained for a specified number of years. Be sure to check the appropriate state insurance code to determine the required holding period.</p>
BINDER LOG	Binder #	Enter identifier: The number assigned to uniquely identify the binder. As used here, enter the assigned numbers in consecutive order. If a binder is spoiled, enter the number and so note.
BINDER LOG	Insured	Enter text: The named insured(s) as it/they will appear on the policy declarations page. As used here, if there is more than one insured, give the name of the first named insured only.
BINDER LOG	Type	Enter code: The abbreviation of the type of binder issued (i.e., GL may refer to General Liability, CP to Commercial Property, A to Automobile, etc.).
BINDER LOG	Initiated By	Initial here: The initials of the person who issued or is responsible for the binder.
BINDER LOG	Company	Enter text: Name of the binding company. Do not use the group or trade name when the binder is issued by a member company.
BINDER LOG	Effective Date	Enter date: The date on which the terms and conditions of the binder commenced. This date normally coincides with the effective date of the policy or of an endorsement to the policy.
BINDER LOG	Expiration Date	Enter date: The date on which the terms and conditions of the policy will or have expired. Certain state laws limit the terms of a binder, so this date may not coincide with the policy expiration date.
BINDER LOG	Suspense Date	Enter date: The date the binder will be reviewed using the procedures established. A procedure for reviewing binder status prior to the expiration date should be established in each agency. The time period established for review prior to expiration will vary according to agency size and operation.

Section Name	Field Name	Field and/or Section Description
BINDER LOG	Disposition	<p>Enter text: The disposition of the binder (e.g., Replaced by a policy - enter the policy number. Binder extended by a new binder - indicate the new binder number. Binder charge is made - Binder expired - enter charge. Binder cancelled - show cancellation date and charge. Binder dropped without coverage).</p> <p>* Most states require that a premium charge be made when a company has been exposed to a loss under a binder. If a binder is cancelled back to the effective date, it is advisable to make sure the company and insured are notified that no coverage was provided.</p> <p>* Most states require that binders be retained for a specified number of years. Be sure to check the appropriate state insurance code to determine the required holding period.</p>
BINDER LOG	Binder #	Enter identifier: The number assigned to uniquely identify the binder. As used here, enter the assigned numbers in consecutive order. If a binder is spoiled, enter the number and so note.
BINDER LOG	Insured	Enter text: The named insured(s) as it/they will appear on the policy declarations page. As used here, if there is more than one insured, give the name of the first named insured only.
BINDER LOG	Type	Enter code: The abbreviation of the type of binder issued (i.e., GL may refer to General Liability, CP to Commercial Property, A to Automobile, etc.).
BINDER LOG	Initiated By	Initial here: The initials of the person who issued or is responsible for the binder.
BINDER LOG	Company	Enter text: Name of the binding company. Do not use the group or trade name when the binder is issued by a member company.
BINDER LOG	Effective Date	Enter date: The date on which the terms and conditions of the binder commenced. This date normally coincides with the effective date of the policy or of an endorsement to the policy.
BINDER LOG	Expiration Date	Enter date: The date on which the terms and conditions of the policy will or have expired. Certain state laws limit the terms of a binder, so this date may not coincide with the policy expiration date.
BINDER LOG	Suspense Date	Enter date: The date the binder will be reviewed using the procedures established. A procedure for reviewing binder status prior to the expiration date should be established in each agency. The time period established for review prior to expiration will vary according to agency size and operation.

Section Name	Field Name	Field and/or Section Description
BINDER LOG	Disposition	<p>Enter text: The disposition of the binder (e.g., Replaced by a policy - enter the policy number. Binder extended by a new binder - indicate the new binder number. Binder charge is made - Binder expired - enter charge. Binder cancelled - show cancellation date and charge. Binder dropped without coverage).</p> <p>* Most states require that a premium charge be made when a company has been exposed to a loss under a binder. If a binder is cancelled back to the effective date, it is advisable to make sure the company and insured are notified that no coverage was provided.</p> <p>* Most states require that binders be retained for a specified number of years. Be sure to check the appropriate state insurance code to determine the required holding period.</p>
BINDER LOG	Binder #	Enter identifier: The number assigned to uniquely identify the binder. As used here, enter the assigned numbers in consecutive order. If a binder is spoiled, enter the number and so note.
BINDER LOG	Insured	Enter text: The named insured(s) as it/they will appear on the policy declarations page. As used here, if there is more than one insured, give the name of the first named insured only.
BINDER LOG	Type	Enter code: The abbreviation of the type of binder issued (i.e., GL may refer to General Liability, CP to Commercial Property, A to Automobile, etc.).
BINDER LOG	Initiated By	Initial here: The initials of the person who issued or is responsible for the binder.
BINDER LOG	Company	Enter text: Name of the binding company. Do not use the group or trade name when the binder is issued by a member company.
BINDER LOG	Effective Date	Enter date: The date on which the terms and conditions of the binder commenced. This date normally coincides with the effective date of the policy or of an endorsement to the policy.
BINDER LOG	Expiration Date	Enter date: The date on which the terms and conditions of the policy will or have expired. Certain state laws limit the terms of a binder, so this date may not coincide with the policy expiration date.
BINDER LOG	Suspense Date	Enter date: The date the binder will be reviewed using the procedures established. A procedure for reviewing binder status prior to the expiration date should be established in each agency. The time period established for review prior to expiration will vary according to agency size and operation.

Section Name	Field Name	Field and/or Section Description
BINDER LOG	Disposition	<p>Enter text: The disposition of the binder (e.g., Replaced by a policy - enter the policy number. Binder extended by a new binder - indicate the new binder number. Binder charge is made - Binder expired - enter charge. Binder cancelled - show cancellation date and charge. Binder dropped without coverage).</p> <p>* Most states require that a premium charge be made when a company has been exposed to a loss under a binder. If a binder is cancelled back to the effective date, it is advisable to make sure the company and insured are notified that no coverage was provided.</p> <p>* Most states require that binders be retained for a specified number of years. Be sure to check the appropriate state insurance code to determine the required holding period.</p>
BINDER LOG	Binder #	Enter identifier: The number assigned to uniquely identify the binder. As used here, enter the assigned numbers in consecutive order. If a binder is spoiled, enter the number and so note.
BINDER LOG	Insured	Enter text: The named insured(s) as it/they will appear on the policy declarations page. As used here, if there is more than one insured, give the name of the first named insured only.
BINDER LOG	Type	Enter code: The abbreviation of the type of binder issued (i.e., GL may refer to General Liability, CP to Commercial Property, A to Automobile, etc.).
BINDER LOG	Initiated By	Initial here: The initials of the person who issued or is responsible for the binder.
BINDER LOG	Company	Enter text: Name of the binding company. Do not use the group or trade name when the binder is issued by a member company.
BINDER LOG	Effective Date	Enter date: The date on which the terms and conditions of the binder commenced. This date normally coincides with the effective date of the policy or of an endorsement to the policy.
BINDER LOG	Expiration Date	Enter date: The date on which the terms and conditions of the policy will or have expired. Certain state laws limit the terms of a binder, so this date may not coincide with the policy expiration date.
BINDER LOG	Suspense Date	Enter date: The date the binder will be reviewed using the procedures established. A procedure for reviewing binder status prior to the expiration date should be established in each agency. The time period established for review prior to expiration will vary according to agency size and operation.

Section Name	Field Name	Field and/or Section Description
BINDER LOG	Disposition	<p>Enter text: The disposition of the binder (e.g., Replaced by a policy - enter the policy number. Binder extended by a new binder - indicate the new binder number. Binder charge is made - Binder expired - enter charge. Binder cancelled - show cancellation date and charge. Binder dropped without coverage).</p> <p>* Most states require that a premium charge be made when a company has been exposed to a loss under a binder. If a binder is cancelled back to the effective date, it is advisable to make sure the company and insured are notified that no coverage was provided.</p> <p>* Most states require that binders be retained for a specified number of years. Be sure to check the appropriate state insurance code to determine the required holding period.</p>
BINDER LOG	Binder #	Enter identifier: The number assigned to uniquely identify the binder. As used here, enter the assigned numbers in consecutive order. If a binder is spoiled, enter the number and so note.
BINDER LOG	Insured	Enter text: The named insured(s) as it/they will appear on the policy declarations page. As used here, if there is more than one insured, give the name of the first named insured only.
BINDER LOG	Type	Enter code: The abbreviation of the type of binder issued (i.e., GL may refer to General Liability, CP to Commercial Property, A to Automobile, etc.).
BINDER LOG	Initiated By	Initial here: The initials of the person who issued or is responsible for the binder.
BINDER LOG	Company	Enter text: Name of the binding company. Do not use the group or trade name when the binder is issued by a member company.
BINDER LOG	Effective Date	Enter date: The date on which the terms and conditions of the binder commenced. This date normally coincides with the effective date of the policy or of an endorsement to the policy.
BINDER LOG	Expiration Date	Enter date: The date on which the terms and conditions of the policy will or have expired. Certain state laws limit the terms of a binder, so this date may not coincide with the policy expiration date.
BINDER LOG	Suspense Date	Enter date: The date the binder will be reviewed using the procedures established. A procedure for reviewing binder status prior to the expiration date should be established in each agency. The time period established for review prior to expiration will vary according to agency size and operation.

Section Name	Field Name	Field and/or Section Description
BINDER LOG	Disposition	<p>Enter text: The disposition of the binder (e.g., Replaced by a policy - enter the policy number. Binder extended by a new binder - indicate the new binder number. Binder charge is made - Binder expired - enter charge. Binder cancelled - show cancellation date and charge. Binder dropped without coverage).</p> <p>* Most states require that a premium charge be made when a company has been exposed to a loss under a binder. If a binder is cancelled back to the effective date, it is advisable to make sure the company and insured are notified that no coverage was provided.</p> <p>* Most states require that binders be retained for a specified number of years. Be sure to check the appropriate state insurance code to determine the required holding period.</p>
BINDER LOG	Binder #	Enter identifier: The number assigned to uniquely identify the binder. As used here, enter the assigned numbers in consecutive order. If a binder is spoiled, enter the number and so note.
BINDER LOG	Insured	Enter text: The named insured(s) as it/they will appear on the policy declarations page. As used here, if there is more than one insured, give the name of the first named insured only.
BINDER LOG	Type	Enter code: The abbreviation of the type of binder issued (i.e., GL may refer to General Liability, CP to Commercial Property, A to Automobile, etc.).
BINDER LOG	Initiated By	Initial here: The initials of the person who issued or is responsible for the binder.
BINDER LOG	Company	Enter text: Name of the binding company. Do not use the group or trade name when the binder is issued by a member company.
BINDER LOG	Effective Date	Enter date: The date on which the terms and conditions of the binder commenced. This date normally coincides with the effective date of the policy or of an endorsement to the policy.
BINDER LOG	Expiration Date	Enter date: The date on which the terms and conditions of the policy will or have expired. Certain state laws limit the terms of a binder, so this date may not coincide with the policy expiration date.
BINDER LOG	Suspense Date	Enter date: The date the binder will be reviewed using the procedures established. A procedure for reviewing binder status prior to the expiration date should be established in each agency. The time period established for review prior to expiration will vary according to agency size and operation.

Section Name	Field Name	Field and/or Section Description
BINDER LOG	Disposition	<p>Enter text: The disposition of the binder (e.g., Replaced by a policy - enter the policy number. Binder extended by a new binder - indicate the new binder number. Binder charge is made - Binder expired - enter charge. Binder cancelled - show cancellation date and charge. Binder dropped without coverage).</p> <p>* Most states require that a premium charge be made when a company has been exposed to a loss under a binder. If a binder is cancelled back to the effective date, it is advisable to make sure the company and insured are notified that no coverage was provided.</p> <p>* Most states require that binders be retained for a specified number of years. Be sure to check the appropriate state insurance code to determine the required holding period.</p>
BINDER LOG	Binder #	Enter identifier: The number assigned to uniquely identify the binder. As used here, enter the assigned numbers in consecutive order. If a binder is spoiled, enter the number and so note.
BINDER LOG	Insured	Enter text: The named insured(s) as it/they will appear on the policy declarations page. As used here, if there is more than one insured, give the name of the first named insured only.
BINDER LOG	Type	Enter code: The abbreviation of the type of binder issued (i.e., GL may refer to General Liability, CP to Commercial Property, A to Automobile, etc.).
BINDER LOG	Initiated By	Initial here: The initials of the person who issued or is responsible for the binder.
BINDER LOG	Company	Enter text: Name of the binding company. Do not use the group or trade name when the binder is issued by a member company.
BINDER LOG	Effective Date	Enter date: The date on which the terms and conditions of the binder commenced. This date normally coincides with the effective date of the policy or of an endorsement to the policy.
BINDER LOG	Expiration Date	Enter date: The date on which the terms and conditions of the policy will or have expired. Certain state laws limit the terms of a binder, so this date may not coincide with the policy expiration date.
BINDER LOG	Suspense Date	Enter date: The date the binder will be reviewed using the procedures established. A procedure for reviewing binder status prior to the expiration date should be established in each agency. The time period established for review prior to expiration will vary according to agency size and operation.

Section Name	Field Name	Field and/or Section Description
BINDER LOG	Disposition	<p>Enter text: The disposition of the binder (e.g., Replaced by a policy - enter the policy number. Binder extended by a new binder - indicate the new binder number. Binder charge is made - Binder expired - enter charge. Binder cancelled - show cancellation date and charge. Binder dropped without coverage).</p> <p>* Most states require that a premium charge be made when a company has been exposed to a loss under a binder. If a binder is cancelled back to the effective date, it is advisable to make sure the company and insured are notified that no coverage was provided.</p> <p>* Most states require that binders be retained for a specified number of years. Be sure to check the appropriate state insurance code to determine the required holding period.</p>
BINDER LOG	Binder #	Enter identifier: The number assigned to uniquely identify the binder. As used here, enter the assigned numbers in consecutive order. If a binder is spoiled, enter the number and so note.
BINDER LOG	Insured	Enter text: The named insured(s) as it/they will appear on the policy declarations page. As used here, if there is more than one insured, give the name of the first named insured only.
BINDER LOG	Type	Enter code: The abbreviation of the type of binder issued (i.e., GL may refer to General Liability, CP to Commercial Property, A to Automobile, etc.).
BINDER LOG	Initiated By	Initial here: The initials of the person who issued or is responsible for the binder.
BINDER LOG	Company	Enter text: Name of the binding company. Do not use the group or trade name when the binder is issued by a member company.
BINDER LOG	Effective Date	Enter date: The date on which the terms and conditions of the binder commenced. This date normally coincides with the effective date of the policy or of an endorsement to the policy.
BINDER LOG	Expiration Date	Enter date: The date on which the terms and conditions of the policy will or have expired. Certain state laws limit the terms of a binder, so this date may not coincide with the policy expiration date.
BINDER LOG	Suspense Date	Enter date: The date the binder will be reviewed using the procedures established. A procedure for reviewing binder status prior to the expiration date should be established in each agency. The time period established for review prior to expiration will vary according to agency size and operation.

Section Name	Field Name	Field and/or Section Description
BINDER LOG	Disposition	<p>Enter text: The disposition of the binder (e.g., Replaced by a policy - enter the policy number. Binder extended by a new binder - indicate the new binder number. Binder charge is made - Binder expired - enter charge. Binder cancelled - show cancellation date and charge. Binder dropped without coverage).</p> <p>* Most states require that a premium charge be made when a company has been exposed to a loss under a binder. If a binder is cancelled back to the effective date, it is advisable to make sure the company and insured are notified that no coverage was provided.</p> <p>* Most states require that binders be retained for a specified number of years. Be sure to check the appropriate state insurance code to determine the required holding period.</p>
BINDER LOG	Binder #	Enter identifier: The number assigned to uniquely identify the binder. As used here, enter the assigned numbers in consecutive order. If a binder is spoiled, enter the number and so note.
BINDER LOG	Insured	Enter text: The named insured(s) as it/they will appear on the policy declarations page. As used here, if there is more than one insured, give the name of the first named insured only.
BINDER LOG	Type	Enter code: The abbreviation of the type of binder issued (i.e., GL may refer to General Liability, CP to Commercial Property, A to Automobile, etc.).
BINDER LOG	Initiated By	Initial here: The initials of the person who issued or is responsible for the binder.
BINDER LOG	Company	Enter text: Name of the binding company. Do not use the group or trade name when the binder is issued by a member company.
BINDER LOG	Effective Date	Enter date: The date on which the terms and conditions of the binder commenced. This date normally coincides with the effective date of the policy or of an endorsement to the policy.
BINDER LOG	Expiration Date	Enter date: The date on which the terms and conditions of the policy will or have expired. Certain state laws limit the terms of a binder, so this date may not coincide with the policy expiration date.
BINDER LOG	Suspense Date	Enter date: The date the binder will be reviewed using the procedures established. A procedure for reviewing binder status prior to the expiration date should be established in each agency. The time period established for review prior to expiration will vary according to agency size and operation.

Section Name	Field Name	Field and/or Section Description
BINDER LOG	Disposition	<p>Enter text: The disposition of the binder (e.g., Replaced by a policy - enter the policy number. Binder extended by a new binder - indicate the new binder number. Binder charge is made - Binder expired - enter charge. Binder cancelled - show cancellation date and charge. Binder dropped without coverage).</p> <p>* Most states require that a premium charge be made when a company has been exposed to a loss under a binder. If a binder is cancelled back to the effective date, it is advisable to make sure the company and insured are notified that no coverage was provided.</p> <p>* Most states require that binders be retained for a specified number of years. Be sure to check the appropriate state insurance code to determine the required holding period.</p>
BINDER LOG	Binder #	Enter identifier: The number assigned to uniquely identify the binder. As used here, enter the assigned numbers in consecutive order. If a binder is spoiled, enter the number and so note.
BINDER LOG	Insured	Enter text: The named insured(s) as it/they will appear on the policy declarations page. As used here, if there is more than one insured, give the name of the first named insured only.
BINDER LOG	Type	Enter code: The abbreviation of the type of binder issued (i.e., GL may refer to General Liability, CP to Commercial Property, A to Automobile, etc.).
BINDER LOG	Initiated By	Initial here: The initials of the person who issued or is responsible for the binder.
BINDER LOG	Company	Enter text: Name of the binding company. Do not use the group or trade name when the binder is issued by a member company.
BINDER LOG	Effective Date	Enter date: The date on which the terms and conditions of the binder commenced. This date normally coincides with the effective date of the policy or of an endorsement to the policy.
BINDER LOG	Expiration Date	Enter date: The date on which the terms and conditions of the policy will or have expired. Certain state laws limit the terms of a binder, so this date may not coincide with the policy expiration date.
BINDER LOG	Suspense Date	Enter date: The date the binder will be reviewed using the procedures established. A procedure for reviewing binder status prior to the expiration date should be established in each agency. The time period established for review prior to expiration will vary according to agency size and operation.

Section Name	Field Name	Field and/or Section Description
BINDER LOG	Disposition	<p>Enter text: The disposition of the binder (e.g., Replaced by a policy - enter the policy number. Binder extended by a new binder - indicate the new binder number. Binder charge is made - Binder expired - enter charge. Binder cancelled - show cancellation date and charge. Binder dropped without coverage).</p> <p>* Most states require that a premium charge be made when a company has been exposed to a loss under a binder. If a binder is cancelled back to the effective date, it is advisable to make sure the company and insured are notified that no coverage was provided.</p> <p>* Most states require that binders be retained for a specified number of years. Be sure to check the appropriate state insurance code to determine the required holding period.</p>
BINDER LOG	Binder #	Enter identifier: The number assigned to uniquely identify the binder. As used here, enter the assigned numbers in consecutive order. If a binder is spoiled, enter the number and so note.
BINDER LOG	Insured	Enter text: The named insured(s) as it/they will appear on the policy declarations page. As used here, if there is more than one insured, give the name of the first named insured only.
BINDER LOG	Type	Enter code: The abbreviation of the type of binder issued (i.e., GL may refer to General Liability, CP to Commercial Property, A to Automobile, etc.).
BINDER LOG	Initiated By	Initial here: The initials of the person who issued or is responsible for the binder.
BINDER LOG	Company	Enter text: Name of the binding company. Do not use the group or trade name when the binder is issued by a member company.
BINDER LOG	Effective Date	Enter date: The date on which the terms and conditions of the binder commenced. This date normally coincides with the effective date of the policy or of an endorsement to the policy.
BINDER LOG	Expiration Date	Enter date: The date on which the terms and conditions of the policy will or have expired. Certain state laws limit the terms of a binder, so this date may not coincide with the policy expiration date.
BINDER LOG	Suspense Date	Enter date: The date the binder will be reviewed using the procedures established. A procedure for reviewing binder status prior to the expiration date should be established in each agency. The time period established for review prior to expiration will vary according to agency size and operation.

Section Name	Field Name	Field and/or Section Description
BINDER LOG	Disposition	<p>Enter text: The disposition of the binder (e.g., Replaced by a policy - enter the policy number. Binder extended by a new binder - indicate the new binder number. Binder charge is made - Binder expired - enter charge. Binder cancelled - show cancellation date and charge. Binder dropped without coverage).</p> <p>* Most states require that a premium charge be made when a company has been exposed to a loss under a binder. If a binder is cancelled back to the effective date, it is advisable to make sure the company and insured are notified that no coverage was provided.</p> <p>* Most states require that binders be retained for a specified number of years. Be sure to check the appropriate state insurance code to determine the required holding period.</p>
BINDER LOG	Binder #	Enter identifier: The number assigned to uniquely identify the binder. As used here, enter the assigned numbers in consecutive order. If a binder is spoiled, enter the number and so note.
BINDER LOG	Insured	Enter text: The named insured(s) as it/they will appear on the policy declarations page. As used here, if there is more than one insured, give the name of the first named insured only.
BINDER LOG	Type	Enter code: The abbreviation of the type of binder issued (i.e., GL may refer to General Liability, CP to Commercial Property, A to Automobile, etc.).
BINDER LOG	Initiated By	Initial here: The initials of the person who issued or is responsible for the binder.
BINDER LOG	Company	Enter text: Name of the binding company. Do not use the group or trade name when the binder is issued by a member company.
BINDER LOG	Effective Date	Enter date: The date on which the terms and conditions of the binder commenced. This date normally coincides with the effective date of the policy or of an endorsement to the policy.
BINDER LOG	Expiration Date	Enter date: The date on which the terms and conditions of the policy will or have expired. Certain state laws limit the terms of a binder, so this date may not coincide with the policy expiration date.
BINDER LOG	Suspense Date	Enter date: The date the binder will be reviewed using the procedures established. A procedure for reviewing binder status prior to the expiration date should be established in each agency. The time period established for review prior to expiration will vary according to agency size and operation.

Section Name	Field Name	Field and/or Section Description
BINDER LOG	Disposition	<p>Enter text: The disposition of the binder (e.g., Replaced by a policy - enter the policy number. Binder extended by a new binder - indicate the new binder number. Binder charge is made - Binder expired - enter charge. Binder cancelled - show cancellation date and charge. Binder dropped without coverage).</p> <p>* Most states require that a premium charge be made when a company has been exposed to a loss under a binder. If a binder is cancelled back to the effective date, it is advisable to make sure the company and insured are notified that no coverage was provided.</p> <p>* Most states require that binders be retained for a specified number of years. Be sure to check the appropriate state insurance code to determine the required holding period.</p>
BINDER LOG	Binder #	Enter identifier: The number assigned to uniquely identify the binder. As used here, enter the assigned numbers in consecutive order. If a binder is spoiled, enter the number and so note.
BINDER LOG	Insured	Enter text: The named insured(s) as it/they will appear on the policy declarations page. As used here, if there is more than one insured, give the name of the first named insured only.
BINDER LOG	Type	Enter code: The abbreviation of the type of binder issued (i.e., GL may refer to General Liability, CP to Commercial Property, A to Automobile, etc.).
BINDER LOG	Initiated By	Initial here: The initials of the person who issued or is responsible for the binder.
BINDER LOG	Company	Enter text: Name of the binding company. Do not use the group or trade name when the binder is issued by a member company.
BINDER LOG	Effective Date	Enter date: The date on which the terms and conditions of the binder commenced. This date normally coincides with the effective date of the policy or of an endorsement to the policy.
BINDER LOG	Expiration Date	Enter date: The date on which the terms and conditions of the policy will or have expired. Certain state laws limit the terms of a binder, so this date may not coincide with the policy expiration date.
BINDER LOG	Suspense Date	Enter date: The date the binder will be reviewed using the procedures established. A procedure for reviewing binder status prior to the expiration date should be established in each agency. The time period established for review prior to expiration will vary according to agency size and operation.

Section Name	Field Name	Field and/or Section Description
BINDER LOG	Disposition	<p>Enter text: The disposition of the binder (e.g., Replaced by a policy - enter the policy number. Binder extended by a new binder - indicate the new binder number. Binder charge is made - Binder expired - enter charge. Binder cancelled - show cancellation date and charge. Binder dropped without coverage).</p> <p>* Most states require that a premium charge be made when a company has been exposed to a loss under a binder. If a binder is cancelled back to the effective date, it is advisable to make sure the company and insured are notified that no coverage was provided.</p> <p>* Most states require that binders be retained for a specified number of years. Be sure to check the appropriate state insurance code to determine the required holding period.</p>
BINDER LOG	Binder #	Enter identifier: The number assigned to uniquely identify the binder. As used here, enter the assigned numbers in consecutive order. If a binder is spoiled, enter the number and so note.
BINDER LOG	Insured	Enter text: The named insured(s) as it/they will appear on the policy declarations page. As used here, if there is more than one insured, give the name of the first named insured only.
BINDER LOG	Type	Enter code: The abbreviation of the type of binder issued (i.e., GL may refer to General Liability, CP to Commercial Property, A to Automobile, etc.).
BINDER LOG	Initiated By	Initial here: The initials of the person who issued or is responsible for the binder.
BINDER LOG	Company	Enter text: Name of the binding company. Do not use the group or trade name when the binder is issued by a member company.
BINDER LOG	Effective Date	Enter date: The date on which the terms and conditions of the binder commenced. This date normally coincides with the effective date of the policy or of an endorsement to the policy.
BINDER LOG	Expiration Date	Enter date: The date on which the terms and conditions of the policy will or have expired. Certain state laws limit the terms of a binder, so this date may not coincide with the policy expiration date.
BINDER LOG	Suspense Date	Enter date: The date the binder will be reviewed using the procedures established. A procedure for reviewing binder status prior to the expiration date should be established in each agency. The time period established for review prior to expiration will vary according to agency size and operation.

Section Name	Field Name	Field and/or Section Description
BINDER LOG	Disposition	<p>Enter text: The disposition of the binder (e.g., Replaced by a policy - enter the policy number. Binder extended by a new binder - indicate the new binder number. Binder charge is made - Binder expired - enter charge. Binder cancelled - show cancellation date and charge. Binder dropped without coverage).</p> <p>* Most states require that a premium charge be made when a company has been exposed to a loss under a binder. If a binder is cancelled back to the effective date, it is advisable to make sure the company and insured are notified that no coverage was provided.</p> <p>* Most states require that binders be retained for a specified number of years. Be sure to check the appropriate state insurance code to determine the required holding period.</p>
BINDER LOG	Binder #	Enter identifier: The number assigned to uniquely identify the binder. As used here, enter the assigned numbers in consecutive order. If a binder is spoiled, enter the number and so note.
BINDER LOG	Insured	Enter text: The named insured(s) as it/they will appear on the policy declarations page. As used here, if there is more than one insured, give the name of the first named insured only.
BINDER LOG	Type	Enter code: The abbreviation of the type of binder issued (i.e., GL may refer to General Liability, CP to Commercial Property, A to Automobile, etc.).
BINDER LOG	Initiated By	Initial here: The initials of the person who issued or is responsible for the binder.
BINDER LOG	Company	Enter text: Name of the binding company. Do not use the group or trade name when the binder is issued by a member company.
BINDER LOG	Effective Date	Enter date: The date on which the terms and conditions of the binder commenced. This date normally coincides with the effective date of the policy or of an endorsement to the policy.
BINDER LOG	Expiration Date	Enter date: The date on which the terms and conditions of the policy will or have expired. Certain state laws limit the terms of a binder, so this date may not coincide with the policy expiration date.
BINDER LOG	Suspense Date	Enter date: The date the binder will be reviewed using the procedures established. A procedure for reviewing binder status prior to the expiration date should be established in each agency. The time period established for review prior to expiration will vary according to agency size and operation.

Section Name	Field Name	Field and/or Section Description
BINDER LOG	Disposition	<p>Enter text: The disposition of the binder (e.g., Replaced by a policy - enter the policy number. Binder extended by a new binder - indicate the new binder number. Binder charge is made - Binder expired - enter charge. Binder cancelled - show cancellation date and charge. Binder dropped without coverage).</p> <p>* Most states require that a premium charge be made when a company has been exposed to a loss under a binder. If a binder is cancelled back to the effective date, it is advisable to make sure the company and insured are notified that no coverage was provided.</p> <p>* Most states require that binders be retained for a specified number of years. Be sure to check the appropriate state insurance code to determine the required holding period.</p>
BINDER LOG	Binder #	Enter identifier: The number assigned to uniquely identify the binder. As used here, enter the assigned numbers in consecutive order. If a binder is spoiled, enter the number and so note.
BINDER LOG	Insured	Enter text: The named insured(s) as it/they will appear on the policy declarations page. As used here, if there is more than one insured, give the name of the first named insured only.
BINDER LOG	Type	Enter code: The abbreviation of the type of binder issued (i.e., GL may refer to General Liability, CP to Commercial Property, A to Automobile, etc.).
BINDER LOG	Initiated By	Initial here: The initials of the person who issued or is responsible for the binder.
BINDER LOG	Company	Enter text: Name of the binding company. Do not use the group or trade name when the binder is issued by a member company.
BINDER LOG	Effective Date	Enter date: The date on which the terms and conditions of the binder commenced. This date normally coincides with the effective date of the policy or of an endorsement to the policy.
BINDER LOG	Expiration Date	Enter date: The date on which the terms and conditions of the policy will or have expired. Certain state laws limit the terms of a binder, so this date may not coincide with the policy expiration date.
BINDER LOG	Suspense Date	Enter date: The date the binder will be reviewed using the procedures established. A procedure for reviewing binder status prior to the expiration date should be established in each agency. The time period established for review prior to expiration will vary according to agency size and operation.

Section Name	Field Name	Field and/or Section Description
BINDER LOG	Disposition	<p>Enter text: The disposition of the binder (e.g., Replaced by a policy - enter the policy number. Binder extended by a new binder - indicate the new binder number. Binder charge is made - Binder expired - enter charge. Binder cancelled - show cancellation date and charge. Binder dropped without coverage).</p> <p>* Most states require that a premium charge be made when a company has been exposed to a loss under a binder. If a binder is cancelled back to the effective date, it is advisable to make sure the company and insured are notified that no coverage was provided.</p> <p>* Most states require that binders be retained for a specified number of years. Be sure to check the appropriate state insurance code to determine the required holding period.</p>
BINDER LOG	Binder #	Enter identifier: The number assigned to uniquely identify the binder. As used here, enter the assigned numbers in consecutive order. If a binder is spoiled, enter the number and so note.
BINDER LOG	Insured	Enter text: The named insured(s) as it/they will appear on the policy declarations page. As used here, if there is more than one insured, give the name of the first named insured only.
BINDER LOG	Type	Enter code: The abbreviation of the type of binder issued (i.e., GL may refer to General Liability, CP to Commercial Property, A to Automobile, etc.).
BINDER LOG	Initiated By	Initial here: The initials of the person who issued or is responsible for the binder.
BINDER LOG	Company	Enter text: Name of the binding company. Do not use the group or trade name when the binder is issued by a member company.
BINDER LOG	Effective Date	Enter date: The date on which the terms and conditions of the binder commenced. This date normally coincides with the effective date of the policy or of an endorsement to the policy.
BINDER LOG	Expiration Date	Enter date: The date on which the terms and conditions of the policy will or have expired. Certain state laws limit the terms of a binder, so this date may not coincide with the policy expiration date.
BINDER LOG	Suspense Date	Enter date: The date the binder will be reviewed using the procedures established. A procedure for reviewing binder status prior to the expiration date should be established in each agency. The time period established for review prior to expiration will vary according to agency size and operation.

Section Name	Field Name	Field and/or Section Description
BINDER LOG	Disposition	<p>Enter text: The disposition of the binder (e.g., Replaced by a policy - enter the policy number. Binder extended by a new binder - indicate the new binder number. Binder charge is made - Binder expired - enter charge. Binder cancelled - show cancellation date and charge. Binder dropped without coverage).</p> <p>* Most states require that a premium charge be made when a company has been exposed to a loss under a binder. If a binder is cancelled back to the effective date, it is advisable to make sure the company and insured are notified that no coverage was provided.</p> <p>* Most states require that binders be retained for a specified number of years. Be sure to check the appropriate state insurance code to determine the required holding period.</p>
BINDER LOG	Binder #	Enter identifier: The number assigned to uniquely identify the binder. As used here, enter the assigned numbers in consecutive order. If a binder is spoiled, enter the number and so note.
BINDER LOG	Insured	Enter text: The named insured(s) as it/they will appear on the policy declarations page. As used here, if there is more than one insured, give the name of the first named insured only.
BINDER LOG	Type	Enter code: The abbreviation of the type of binder issued (i.e., GL may refer to General Liability, CP to Commercial Property, A to Automobile, etc.).
BINDER LOG	Initiated By	Initial here: The initials of the person who issued or is responsible for the binder.
BINDER LOG	Company	Enter text: Name of the binding company. Do not use the group or trade name when the binder is issued by a member company.
BINDER LOG	Effective Date	Enter date: The date on which the terms and conditions of the binder commenced. This date normally coincides with the effective date of the policy or of an endorsement to the policy.
BINDER LOG	Expiration Date	Enter date: The date on which the terms and conditions of the policy will or have expired. Certain state laws limit the terms of a binder, so this date may not coincide with the policy expiration date.
BINDER LOG	Suspense Date	Enter date: The date the binder will be reviewed using the procedures established. A procedure for reviewing binder status prior to the expiration date should be established in each agency. The time period established for review prior to expiration will vary according to agency size and operation.

Section Name	Field Name	Field and/or Section Description
BINDER LOG	Disposition	<p>Enter text: The disposition of the binder (e.g., Replaced by a policy - enter the policy number. Binder extended by a new binder - indicate the new binder number. Binder charge is made - Binder expired - enter charge. Binder cancelled - show cancellation date and charge. Binder dropped without coverage).</p> <p>* Most states require that a premium charge be made when a company has been exposed to a loss under a binder. If a binder is cancelled back to the effective date, it is advisable to make sure the company and insured are notified that no coverage was provided.</p> <p>* Most states require that binders be retained for a specified number of years. Be sure to check the appropriate state insurance code to determine the required holding period.</p>
BINDER LOG	Binder #	Enter identifier: The number assigned to uniquely identify the binder. As used here, enter the assigned numbers in consecutive order. If a binder is spoiled, enter the number and so note.
BINDER LOG	Insured	Enter text: The named insured(s) as it/they will appear on the policy declarations page. As used here, if there is more than one insured, give the name of the first named insured only.
BINDER LOG	Type	Enter code: The abbreviation of the type of binder issued (i.e., GL may refer to General Liability, CP to Commercial Property, A to Automobile, etc.).
BINDER LOG	Initiated By	Initial here: The initials of the person who issued or is responsible for the binder.
BINDER LOG	Company	Enter text: Name of the binding company. Do not use the group or trade name when the binder is issued by a member company.
BINDER LOG	Effective Date	Enter date: The date on which the terms and conditions of the binder commenced. This date normally coincides with the effective date of the policy or of an endorsement to the policy.
BINDER LOG	Expiration Date	Enter date: The date on which the terms and conditions of the policy will or have expired. Certain state laws limit the terms of a binder, so this date may not coincide with the policy expiration date.
BINDER LOG	Suspense Date	Enter date: The date the binder will be reviewed using the procedures established. A procedure for reviewing binder status prior to the expiration date should be established in each agency. The time period established for review prior to expiration will vary according to agency size and operation.

Section Name	Field Name	Field and/or Section Description
BINDER LOG	Disposition	<p>Enter text: The disposition of the binder (e.g., Replaced by a policy - enter the policy number. Binder extended by a new binder - indicate the new binder number. Binder charge is made - Binder expired - enter charge. Binder cancelled - show cancellation date and charge. Binder dropped without coverage).</p> <p>* Most states require that a premium charge be made when a company has been exposed to a loss under a binder. If a binder is cancelled back to the effective date, it is advisable to make sure the company and insured are notified that no coverage was provided.</p> <p>* Most states require that binders be retained for a specified number of years. Be sure to check the appropriate state insurance code to determine the required holding period.</p>
BINDER LOG	Binder #	Enter identifier: The number assigned to uniquely identify the binder. As used here, enter the assigned numbers in consecutive order. If a binder is spoiled, enter the number and so note.
BINDER LOG	Insured	Enter text: The named insured(s) as it/they will appear on the policy declarations page. As used here, if there is more than one insured, give the name of the first named insured only.
BINDER LOG	Type	Enter code: The abbreviation of the type of binder issued (i.e., GL may refer to General Liability, CP to Commercial Property, A to Automobile, etc.).
BINDER LOG	Initiated By	Initial here: The initials of the person who issued or is responsible for the binder.
BINDER LOG	Company	Enter text: Name of the binding company. Do not use the group or trade name when the binder is issued by a member company.
BINDER LOG	Effective Date	Enter date: The date on which the terms and conditions of the binder commenced. This date normally coincides with the effective date of the policy or of an endorsement to the policy.
BINDER LOG	Expiration Date	Enter date: The date on which the terms and conditions of the policy will or have expired. Certain state laws limit the terms of a binder, so this date may not coincide with the policy expiration date.
BINDER LOG	Suspense Date	Enter date: The date the binder will be reviewed using the procedures established. A procedure for reviewing binder status prior to the expiration date should be established in each agency. The time period established for review prior to expiration will vary according to agency size and operation.

Section Name	Field Name	Field and/or Section Description
BINDER LOG	Disposition	<p>Enter text: The disposition of the binder (e.g., Replaced by a policy - enter the policy number. Binder extended by a new binder - indicate the new binder number. Binder charge is made - Binder expired - enter charge. Binder cancelled - show cancellation date and charge. Binder dropped without coverage).</p> <p>* Most states require that a premium charge be made when a company has been exposed to a loss under a binder. If a binder is cancelled back to the effective date, it is advisable to make sure the company and insured are notified that no coverage was provided.</p> <p>* Most states require that binders be retained for a specified number of years. Be sure to check the appropriate state insurance code to determine the required holding period.</p>
BINDER LOG	Binder #	Enter identifier: The number assigned to uniquely identify the binder. As used here, enter the assigned numbers in consecutive order. If a binder is spoiled, enter the number and so note.
BINDER LOG	Insured	Enter text: The named insured(s) as it/they will appear on the policy declarations page. As used here, if there is more than one insured, give the name of the first named insured only.
BINDER LOG	Type	Enter code: The abbreviation of the type of binder issued (i.e., GL may refer to General Liability, CP to Commercial Property, A to Automobile, etc.).
BINDER LOG	Initiated By	Initial here: The initials of the person who issued or is responsible for the binder.
BINDER LOG	Company	Enter text: Name of the binding company. Do not use the group or trade name when the binder is issued by a member company.
BINDER LOG	Effective Date	Enter date: The date on which the terms and conditions of the binder commenced. This date normally coincides with the effective date of the policy or of an endorsement to the policy.
BINDER LOG	Expiration Date	Enter date: The date on which the terms and conditions of the policy will or have expired. Certain state laws limit the terms of a binder, so this date may not coincide with the policy expiration date.
BINDER LOG	Suspense Date	Enter date: The date the binder will be reviewed using the procedures established. A procedure for reviewing binder status prior to the expiration date should be established in each agency. The time period established for review prior to expiration will vary according to agency size and operation.

Section Name	Field Name	Field and/or Section Description
BINDER LOG	Disposition	<p>Enter text: The disposition of the binder (e.g., Replaced by a policy - enter the policy number. Binder extended by a new binder - indicate the new binder number. Binder charge is made - Binder expired - enter charge. Binder cancelled - show cancellation date and charge. Binder dropped without coverage).</p> <p>* Most states require that a premium charge be made when a company has been exposed to a loss under a binder. If a binder is cancelled back to the effective date, it is advisable to make sure the company and insured are notified that no coverage was provided.</p> <p>* Most states require that binders be retained for a specified number of years. Be sure to check the appropriate state insurance code to determine the required holding period.</p>
BINDER LOG	Binder #	Enter identifier: The number assigned to uniquely identify the binder. As used here, enter the assigned numbers in consecutive order. If a binder is spoiled, enter the number and so note.
BINDER LOG	Insured	Enter text: The named insured(s) as it/they will appear on the policy declarations page. As used here, if there is more than one insured, give the name of the first named insured only.
BINDER LOG	Type	Enter code: The abbreviation of the type of binder issued (i.e., GL may refer to General Liability, CP to Commercial Property, A to Automobile, etc.).
BINDER LOG	Initiated By	Initial here: The initials of the person who issued or is responsible for the binder.
BINDER LOG	Company	Enter text: Name of the binding company. Do not use the group or trade name when the binder is issued by a member company.
BINDER LOG	Effective Date	Enter date: The date on which the terms and conditions of the binder commenced. This date normally coincides with the effective date of the policy or of an endorsement to the policy.
BINDER LOG	Expiration Date	Enter date: The date on which the terms and conditions of the policy will or have expired. Certain state laws limit the terms of a binder, so this date may not coincide with the policy expiration date.
BINDER LOG	Suspense Date	Enter date: The date the binder will be reviewed using the procedures established. A procedure for reviewing binder status prior to the expiration date should be established in each agency. The time period established for review prior to expiration will vary according to agency size and operation.

Section Name	Field Name	Field and/or Section Description
BINDER LOG	Disposition	<p>Enter text: The disposition of the binder (e.g., Replaced by a policy - enter the policy number. Binder extended by a new binder - indicate the new binder number. Binder charge is made - Binder expired - enter charge. Binder cancelled - show cancellation date and charge. Binder dropped without coverage).</p> <p>* Most states require that a premium charge be made when a company has been exposed to a loss under a binder. If a binder is cancelled back to the effective date, it is advisable to make sure the company and insured are notified that no coverage was provided.</p> <p>* Most states require that binders be retained for a specified number of years. Be sure to check the appropriate state insurance code to determine the required holding period.</p>
BINDER LOG	Binder #	Enter identifier: The number assigned to uniquely identify the binder. As used here, enter the assigned numbers in consecutive order. If a binder is spoiled, enter the number and so note.
BINDER LOG	Insured	Enter text: The named insured(s) as it/they will appear on the policy declarations page. As used here, if there is more than one insured, give the name of the first named insured only.
BINDER LOG	Type	Enter code: The abbreviation of the type of binder issued (i.e., GL may refer to General Liability, CP to Commercial Property, A to Automobile, etc.).
BINDER LOG	Initiated By	Initial here: The initials of the person who issued or is responsible for the binder.
BINDER LOG	Company	Enter text: Name of the binding company. Do not use the group or trade name when the binder is issued by a member company.
BINDER LOG	Effective Date	Enter date: The date on which the terms and conditions of the binder commenced. This date normally coincides with the effective date of the policy or of an endorsement to the policy.
BINDER LOG	Expiration Date	Enter date: The date on which the terms and conditions of the policy will or have expired. Certain state laws limit the terms of a binder, so this date may not coincide with the policy expiration date.
BINDER LOG	Suspense Date	Enter date: The date the binder will be reviewed using the procedures established. A procedure for reviewing binder status prior to the expiration date should be established in each agency. The time period established for review prior to expiration will vary according to agency size and operation.

Section Name	Field Name	Field and/or Section Description
BINDER LOG	Disposition	<p>Enter text: The disposition of the binder (e.g., Replaced by a policy - enter the policy number. Binder extended by a new binder - indicate the new binder number. Binder charge is made - Binder expired - enter charge. Binder cancelled - show cancellation date and charge. Binder dropped without coverage).</p> <p>* Most states require that a premium charge be made when a company has been exposed to a loss under a binder. If a binder is cancelled back to the effective date, it is advisable to make sure the company and insured are notified that no coverage was provided.</p> <p>* Most states require that binders be retained for a specified number of years. Be sure to check the appropriate state insurance code to determine the required holding period.</p>
BINDER LOG	Binder #	Enter identifier: The number assigned to uniquely identify the binder. As used here, enter the assigned numbers in consecutive order. If a binder is spoiled, enter the number and so note.
BINDER LOG	Insured	Enter text: The named insured(s) as it/they will appear on the policy declarations page. As used here, if there is more than one insured, give the name of the first named insured only.
BINDER LOG	Type	Enter code: The abbreviation of the type of binder issued (i.e., GL may refer to General Liability, CP to Commercial Property, A to Automobile, etc.).
BINDER LOG	Initiated By	Initial here: The initials of the person who issued or is responsible for the binder.
BINDER LOG	Company	Enter text: Name of the binding company. Do not use the group or trade name when the binder is issued by a member company.
BINDER LOG	Effective Date	Enter date: The date on which the terms and conditions of the binder commenced. This date normally coincides with the effective date of the policy or of an endorsement to the policy.
BINDER LOG	Expiration Date	Enter date: The date on which the terms and conditions of the policy will or have expired. Certain state laws limit the terms of a binder, so this date may not coincide with the policy expiration date.
BINDER LOG	Suspense Date	Enter date: The date the binder will be reviewed using the procedures established. A procedure for reviewing binder status prior to the expiration date should be established in each agency. The time period established for review prior to expiration will vary according to agency size and operation.

Section Name	Field Name	Field and/or Section Description
BINDER LOG	Disposition	<p>Enter text: The disposition of the binder (e.g., Replaced by a policy - enter the policy number. Binder extended by a new binder - indicate the new binder number. Binder charge is made - Binder expired - enter charge. Binder cancelled - show cancellation date and charge. Binder dropped without coverage).</p> <p>* Most states require that a premium charge be made when a company has been exposed to a loss under a binder. If a binder is cancelled back to the effective date, it is advisable to make sure the company and insured are notified that no coverage was provided.</p> <p>* Most states require that binders be retained for a specified number of years. Be sure to check the appropriate state insurance code to determine the required holding period.</p>
BINDER LOG	Binder #	Enter identifier: The number assigned to uniquely identify the binder. As used here, enter the assigned numbers in consecutive order. If a binder is spoiled, enter the number and so note.
BINDER LOG	Insured	Enter text: The named insured(s) as it/they will appear on the policy declarations page. As used here, if there is more than one insured, give the name of the first named insured only.
BINDER LOG	Type	Enter code: The abbreviation of the type of binder issued (i.e., GL may refer to General Liability, CP to Commercial Property, A to Automobile, etc.).
BINDER LOG	Initiated By	Initial here: The initials of the person who issued or is responsible for the binder.
BINDER LOG	Company	Enter text: Name of the binding company. Do not use the group or trade name when the binder is issued by a member company.
BINDER LOG	Effective Date	Enter date: The date on which the terms and conditions of the binder commenced. This date normally coincides with the effective date of the policy or of an endorsement to the policy.
BINDER LOG	Expiration Date	Enter date: The date on which the terms and conditions of the policy will or have expired. Certain state laws limit the terms of a binder, so this date may not coincide with the policy expiration date.
BINDER LOG	Suspense Date	Enter date: The date the binder will be reviewed using the procedures established. A procedure for reviewing binder status prior to the expiration date should be established in each agency. The time period established for review prior to expiration will vary according to agency size and operation.

Section Name	Field Name	Field and/or Section Description
BINDER LOG	Disposition	<p>Enter text: The disposition of the binder (e.g., Replaced by a policy - enter the policy number. Binder extended by a new binder - indicate the new binder number. Binder charge is made - Binder expired - enter charge. Binder cancelled - show cancellation date and charge. Binder dropped without coverage).</p> <p>* Most states require that a premium charge be made when a company has been exposed to a loss under a binder. If a binder is cancelled back to the effective date, it is advisable to make sure the company and insured are notified that no coverage was provided.</p> <p>* Most states require that binders be retained for a specified number of years. Be sure to check the appropriate state insurance code to determine the required holding period.</p>
BINDER LOG	Binder #	Enter identifier: The number assigned to uniquely identify the binder. As used here, enter the assigned numbers in consecutive order. If a binder is spoiled, enter the number and so note.
BINDER LOG	Insured	Enter text: The named insured(s) as it/they will appear on the policy declarations page. As used here, if there is more than one insured, give the name of the first named insured only.
BINDER LOG	Type	Enter code: The abbreviation of the type of binder issued (i.e., GL may refer to General Liability, CP to Commercial Property, A to Automobile, etc.).
BINDER LOG	Initiated By	Initial here: The initials of the person who issued or is responsible for the binder.
BINDER LOG	Company	Enter text: Name of the binding company. Do not use the group or trade name when the binder is issued by a member company.
BINDER LOG	Effective Date	Enter date: The date on which the terms and conditions of the binder commenced. This date normally coincides with the effective date of the policy or of an endorsement to the policy.
BINDER LOG	Expiration Date	Enter date: The date on which the terms and conditions of the policy will or have expired. Certain state laws limit the terms of a binder, so this date may not coincide with the policy expiration date.
BINDER LOG	Suspense Date	Enter date: The date the binder will be reviewed using the procedures established. A procedure for reviewing binder status prior to the expiration date should be established in each agency. The time period established for review prior to expiration will vary according to agency size and operation.

Section Name	Field Name	Field and/or Section Description
BINDER LOG	Disposition	<p>Enter text: The disposition of the binder (e.g., Replaced by a policy - enter the policy number. Binder extended by a new binder - indicate the new binder number. Binder charge is made - Binder expired - enter charge. Binder cancelled - show cancellation date and charge. Binder dropped without coverage).</p> <p>* Most states require that a premium charge be made when a company has been exposed to a loss under a binder. If a binder is cancelled back to the effective date, it is advisable to make sure the company and insured are notified that no coverage was provided.</p> <p>* Most states require that binders be retained for a specified number of years. Be sure to check the appropriate state insurance code to determine the required holding period.</p>
Edition	Date	The edition identifier of the form including the form number and edition (the date is typically formatted YYYY/MM).