

Section Name	Field Name	Field and/or Section Description
TITLE ACORD 808 (2010/08)	P & C Agency Appointment Form	The title of the form. ACORD 808, P & C Agency Appointment Form, is a standard Agency Appointment Form designed for P & C / Surety appointments and accepted by multiple insurers. In this case, the agency is an organization. This form is to be completed by a Producer and then sent to the insurer. ACORD 808 is comprised of the data content needed for new PCS agency appointments.
IDENTIFICATION SECTION	Date	Enter date: The month/day/year on which the form is completed. (MM/DD/YYYY)
IDENTIFICATION SECTION	Carrier Name	Enter text: The insurer's full legal company name(s) as found in the file copy of the policy. Use the actual name of the company within the group to which the policy has been issued. This is not the insurer's group name or trade name.
IDENTIFICATION SECTION	NAIC Code	Enter code: The identification code assigned to the insurer by the NAIC.
AGENCY INFORMATION	Agency Full Legal Name	Enter text: The full name of the producer/agency. As used here, this is the full name of the agency at which the producer (person) is employed with regards to this appointment request.
AGENCY INFORMATION	Agency Address	Enter text: The mailing address line one of the producer/agency.
AGENCY INFORMATION		Enter text: The mailing address line two of the producer/agency.
AGENCY INFORMATION	City	Enter text: The mailing address city name of the producer/agency.
AGENCY INFORMATION	State	Enter code: The mailing address state or province code of the producer/agency.
AGENCY INFORMATION	Zip	Enter code: The mailing address postal code of the producer/agency.
AGENCY INFORMATION	Agency DBA	Enter text: The name by which an organization is doing business.
AGENCY INFORMATION	FEIN	Enter identifier: The producer's tax identification number. This may be the federal employer identification number or social security number. As used here, this is the FEIN for the agency.
AGENCY INFORMATION	Licensing Contact	Enter text: The name of the individual at the producer's establishment that is the primary contact. As used here, this is the name of the licensing contact person within the agency. Contact this person if there are any questions about the appointment form.
AGENCY INFORMATION	Contact Phone	Enter number: The producer's contact person's phone number. If applicable, include the area code and extension.
AGENCY INFORMATION	Contact Fax	Enter number: The producer's contact person's fax number.
AGENCY INFORMATION	Contact Email	Enter text: The producer's contact person e-mail address.
AGENCY INFORMATION	Agency Website	Enter text: The website address for the producer / agency.
AGENCY INFORMATION	Legal Entity Type - Sole Proprietor	Check the box (if applicable): Indicates the legal entity code for the producer is "Sole Proprietor".

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AGENCY INFORMATION	Legal Entity Type - Corporation	Check the box (if applicable): Indicates the legal entity code for the producer is "Corporation".
AGENCY INFORMATION	Legal Entity Type - Partnership	Check the box (if applicable): Indicates the legal entity code for the producer is "Partnership".
AGENCY INFORMATION	Legal Entity Type - Limited Liability Company (LLC)	Check the box (if applicable): Indicates the legal entity code for the producer is "Limited Liability Company".
AGENCY INFORMATION	Legal Entity Type - Limited Liability Partnership (LLP)	Check the box (if applicable): Indicates the legal entity code for the producer is "Limited Liability Partnership".
MAILING ADDRESS	Street Address	Enter text: The mailing address line one of the producer/agency.
MAILING ADDRESS	City	Enter text: The mailing address city name of the producer/agency.
MAILING ADDRESS	State	Enter code: The mailing address state or province code of the producer/agency.
MAILING ADDRESS	Zip	Enter code: The mailing address postal code of the producer/agency.
STATES AND US TERRITORIES	AK - Alaska	Check the box (if applicable): Indicate the appointment or termination applies in the state or territory.
STATES AND US TERRITORIES	AL - Alabama	Check the box (if applicable): Indicate the appointment or termination applies in the state or territory.
STATES AND US TERRITORIES	AR - Arkansas	Check the box (if applicable): Indicate the appointment or termination applies in the state or territory.
STATES AND US TERRITORIES	AZ - Arizona	Check the box (if applicable): Indicate the appointment or termination applies in the state or territory.
STATES AND US TERRITORIES	CA - California	Check the box (if applicable): Indicate the appointment or termination applies in the state or territory.
STATES AND US TERRITORIES	CO - Colorado	Check the box (if applicable): Indicate the appointment or termination applies in the state or territory.
STATES AND US TERRITORIES	CT - Connecticut	Check the box (if applicable): Indicate the appointment or termination applies in the state or territory.
STATES AND US TERRITORIES	DC - District of Columbia	Check the box (if applicable): Indicate the appointment or termination applies in the state or territory.
STATES AND US TERRITORIES	DE - Delaware	Check the box (if applicable): Indicate the appointment or termination applies in the state or territory.
STATES AND US TERRITORIES	FL - Florida	Check the box (if applicable): Indicate the appointment or termination applies in the state or territory.
STATES AND US TERRITORIES	GA - Georgia	Check the box (if applicable): Indicate the appointment or termination applies in the state or territory.
STATES AND US TERRITORIES	HI - Hawaii	Check the box (if applicable): Indicate the appointment or termination applies in the state or territory.

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STATES AND US TERRITORIES	IA - Iowa	Check the box (if applicable): Indicate the appointment or termination applies in the state or territory.
STATES AND US TERRITORIES	ID - Idaho	Check the box (if applicable): Indicate the appointment or termination applies in the state or territory.
STATES AND US TERRITORIES	IL - Illinois	Check the box (if applicable): Indicate the appointment or termination applies in the state or territory.
STATES AND US TERRITORIES	IN - Indiana	Check the box (if applicable): Indicate the appointment or termination applies in the state or territory.
STATES AND US TERRITORIES	KS - Kansas	Check the box (if applicable): Indicate the appointment or termination applies in the state or territory.
STATES AND US TERRITORIES	KY - Kentucky	Check the box (if applicable): Indicate the appointment or termination applies in the state or territory.
STATES AND US TERRITORIES	LA - Louisiana	Check the box (if applicable): Indicate the appointment or termination applies in the state or territory.
STATES AND US TERRITORIES	MA - Massachusetts	Check the box (if applicable): Indicate the appointment or termination applies in the state or territory.
STATES AND US TERRITORIES	MD - Maryland	Check the box (if applicable): Indicate the appointment or termination applies in the state or territory.
STATES AND US TERRITORIES	ME - Maine	Check the box (if applicable): Indicate the appointment or termination applies in the state or territory.
STATES AND US TERRITORIES	MI - Michigan	Check the box (if applicable): Indicate the appointment or termination applies in the state or territory.
STATES AND US TERRITORIES	MN - Minnesota	Check the box (if applicable): Indicate the appointment or termination applies in the state or territory.
STATES AND US TERRITORIES	MO - Missouri	Check the box (if applicable): Indicate the appointment or termination applies in the state or territory.
STATES AND US TERRITORIES	MS - Mississippi	Check the box (if applicable): Indicate the appointment or termination applies in the state or territory.
STATES AND US TERRITORIES	MT - Montana	Check the box (if applicable): Indicate the appointment or termination applies in the state or territory.
STATES AND US TERRITORIES	NC - North Carolina	Check the box (if applicable): Indicate the appointment or termination applies in the state or territory.
STATES AND US TERRITORIES	ND - North Dakota	Check the box (if applicable): Indicate the appointment or termination applies in the state or territory.
STATES AND US TERRITORIES	NE - Nebraska	Check the box (if applicable): Indicate the appointment or termination applies in the state or territory.

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STATES AND US TERRITORIES	NH - New Hampshire	Check the box (if applicable): Indicate the appointment or termination applies in the state or territory.
STATES AND US TERRITORIES	NJ - New Jersey	Check the box (if applicable): Indicate the appointment or termination applies in the state or territory.
STATES AND US TERRITORIES	NM - New Mexico	Check the box (if applicable): Indicate the appointment or termination applies in the state or territory.
STATES AND US TERRITORIES	NV - Nevada	Check the box (if applicable): Indicate the appointment or termination applies in the state or territory.
STATES AND US TERRITORIES	NY - New York	Check the box (if applicable): Indicate the appointment or termination applies in the state or territory.
STATES AND US TERRITORIES	OH - Ohio	Check the box (if applicable): Indicate the appointment or termination applies in the state or territory.
STATES AND US TERRITORIES	OK - Oklahoma	Check the box (if applicable): Indicate the appointment or termination applies in the state or territory.
STATES AND US TERRITORIES	OR - Oregon	Check the box (if applicable): Indicate the appointment or termination applies in the state or territory.
STATES AND US TERRITORIES	PA - Pennsylvania	Check the box (if applicable): Indicate the appointment or termination applies in the state or territory.
STATES AND US TERRITORIES	RI - Rhode Island	Check the box (if applicable): Indicate the appointment or termination applies in the state or territory.
STATES AND US TERRITORIES	SC - South Carolina	Check the box (if applicable): Indicate the appointment or termination applies in the state or territory.
STATES AND US TERRITORIES	SD - South Dakota	Check the box (if applicable): Indicate the appointment or termination applies in the state or territory.
STATES AND US TERRITORIES	TN - Tennessee	Check the box (if applicable): Indicate the appointment or termination applies in the state or territory.
STATES AND US TERRITORIES	TX - Texas	Check the box (if applicable): Indicate the appointment or termination applies in the state or territory.
STATES AND US TERRITORIES	UT - Utah	Check the box (if applicable): Indicate the appointment or termination applies in the state or territory.
STATES AND US TERRITORIES	VA - Virginia	Check the box (if applicable): Indicate the appointment or termination applies in the state or territory.
STATES AND US TERRITORIES	VT - Vermont	Check the box (if applicable): Indicate the appointment or termination applies in the state or territory.
STATES AND US TERRITORIES	WA - Washington	Check the box (if applicable): Indicate the appointment or termination applies in the state or territory.

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STATES AND US TERRITORIES	WI - Wisconsin	Check the box (if applicable): Indicate the appointment or termination applies in the state or territory.
STATES AND US TERRITORIES	WV - West Virginia	Check the box (if applicable): Indicate the appointment or termination applies in the state or territory.
STATES AND US TERRITORIES	WY - Wyoming	Check the box (if applicable): Indicate the appointment or termination applies in the state or territory.
STATES AND US TERRITORIES	AS - American Samoa	Check the box (if applicable): Indicate the appointment or termination applies in the state or territory.
STATES AND US TERRITORIES	GU - Guam	Check the box (if applicable): Indicate the appointment or termination applies in the state or territory.
STATES AND US TERRITORIES	PR - Puerto Rico	Check the box (if applicable): Indicate the appointment or termination applies in the state or territory.
STATES AND US TERRITORIES	VI - Virgin Islands	Check the box (if applicable): Indicate the appointment or termination applies in the state or territory.
STATES AND US TERRITORIES	Other Information Does your agency operate under another license and / or name in any other state?	Enter Y for a "Yes" response. Input N for "No" response. Indicates the response to the question, "Does your agency operate under another license and / or name in any other state?".
STATES AND US TERRITORIES	Name	Enter text: The full name of the agency.
STATES AND US TERRITORIES	State	Enter code: The state or province code in which the agency is located.
STATES AND US TERRITORIES	Name	Enter text: The full name of the agency.
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STATES AND US TERRITORIES	Name	Enter text: The full name of the agency.
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STATES AND US TERRITORIES	Name	Enter text: The full name of the agency.
STATES AND US TERRITORIES	State	Enter code: The state or province code in which the agency is located.
CARRIER ADDRESS	Street Address	Enter text: The first line of the insurer's mailing address.
CARRIER ADDRESS	City	Enter text: The city of the insurer's mailing address.

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CARRIER ADDRESS	State	Enter code: The state or province of the insurer's mailing address.
CARRIER ADDRESS	Zip	Enter code: The postal code of the insurer's mailing address.
SIGNATURES	Agency Representative Name	Enter text: The name of the authorized representative of the producer, agency and/or broker that signed the form.
SIGNATURES	Signature	Sign here: Accommodates the signature of the authorized representative (e.g. producer, agent, broker, etc.) by all companies to issue Certificates. This is required in most states.
SIGNATURES	Date	Enter date: The date the producer signed the form.
Edition	Date	The edition identifier of the form including the form number and edition (the date is typically formatted YYYY/MM).