

## ACORD 811 (2014/12) - Value Reporting Information

ACORD 811, Value Reporting Information, should be used as a supplement to ACORD 140, Property Section, when a reporting form is to be included in the policy. This form can also be used to enter policy limits for business personal property at locations other than those included in the declarations.

### Form Page 1

Section Name	Field Name	Description
IDENTIFICATION SECTION	Agency Customer ID	Enter identifier: The customer's identification number assigned by the producer (e.g., agency or brokerage).
IDENTIFICATION SECTION	Date	Enter date: The date on which the form is completed. (MM/DD/YYYY)
IDENTIFICATION SECTION	Agency	Enter text: The full name of the producer / agency.
IDENTIFICATION SECTION	Policy Number	Enter identifier: The identifier assigned by the insurer to the policy, or submission, being referenced exactly as it appears on the policy, including prefix and suffix symbols. If required for self-insurance, the self-insured license or contract number.
IDENTIFICATION SECTION	Effective Date	Enter date: The effective date of the policy. The date that the terms and conditions of the policy commence. (MM/DD/YYYY)
IDENTIFICATION SECTION	Carrier	Enter text: The insurer's full legal company name(s) as found in the file copy of the policy. Use the actual name of the company within the group to which the policy has been issued. This is not the insurer's group name or trade name.
IDENTIFICATION SECTION	NAIC Code	Enter code: The identification code assigned to the insurer by the NAIC.
IDENTIFICATION SECTION	Applicant / First Named Insured	Enter text: The named insured(s) as it / they will appear on the policy declarations page.

<b>REPORTING FORM</b>	<b>Subject of Insurance</b>	<p>Enter code: The code designating all unit at risk / coverages that are to be insured at this particular location number / building number combination.</p> <p>Examples:</p> <p>B - Building  BUSIN - Business Income with Extra Expense  BUSER - Business Income with Extra Expense and Rental Value  BUSRN - Business Income with Rental Value without Extra Expense  BPP - Business Personal Property  EE - Extra Expense  FF - Furniture &amp; Fixtures  LBI - Loss of Business Income  MACEQ - Machinery, Equipment  PP - Personal Property  POTOP - Property of Others  STK - Stock</p>
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<b>REPORTING FORM</b>	<b>Any Other Location Declared at Inception</b>	Enter amount: The average amount of any other location declared at inception.
<b>REPORTING FORM</b>	<b>Any Other Location Acquired After Inception</b>	Enter amount: The average amount of any other location acquired after inception.
<b>REPORTING FORM</b>	<b>Premises Not Owned or Acquired Limit</b>	Enter limit: The limit for business personal property at locations not owned, leased or operated by the insured, enter the premises location limit and aggregate amounts. Also referred to as Incidental Locations.

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**Form Page 2**

<b>Section Name</b>	<b>Field Name</b>	<b>Description</b>
<b>IDENTIFICATION SECTION</b>	<b>Agency Customer ID</b>	Enter identifier: The customer's identification number assigned by the producer (e.g., agency or brokerage).
<b>SIGNATURE</b>	<b>Producer's Signature</b>	Sign here: Accommodates the signature of the authorized representative (e.g., producer, agent, broker, etc.) of the company(ies) listed on the document. This is required in most states.
<b>SIGNATURE</b>	<b>Producer's Name</b>	Enter text: The name of the authorized representative of the producer, agency and/or broker that signed the form.
<b>SIGNATURE</b>	<b>State Producer License No (Required in Florida)</b>	Enter identifier: The State License Number of the producer.
<b>SIGNATURE</b>	<b>Applicant's Signature</b>	Sign here: Accommodates the signature of the applicant or named insured.

<b>SIGNATURE</b>	<b>Date</b>	Enter date: The date the form was signed by the named insured. (MM/DD/YYYY)
<b>SIGNATURE</b>	<b>National Producer Number</b>	Enter identifier: The National Producer Number (NPN) as defined in the National Insurance Producer Registry (NIPR). Note: The NPN is not the same as the producer state license number.